



Office 2016 Free Install

- Staff and Students can install on up to 5 personal devices
- Must have a wcskids.net email account

1. Sign in with your wcskids.net email account:
<https://portal.office.com/OLS/MySoftware.aspx>.
2. Select a **Language**, and accept the default to install 32-bit, or select **Advanced** and choose 64-bit from the drop-down list. Click on **Install** to begin the Installation Process.








Office



Manage installs

Want to deactivate Office on one computer and install it on another? Go to [My account](#) > [Install status](#).

Install Office 365 ProPlus with the new 2016 apps (Recommended)

Note: Your admin has enabled First Release, so you get early access to the latest Office features. If you have feedback or problems, please contact your admin.

 Word  Excel  PowerPoint  OneNote  Access  Publisher  Outlook

 Skype for Business  OneDrive for Business

Language: Version:

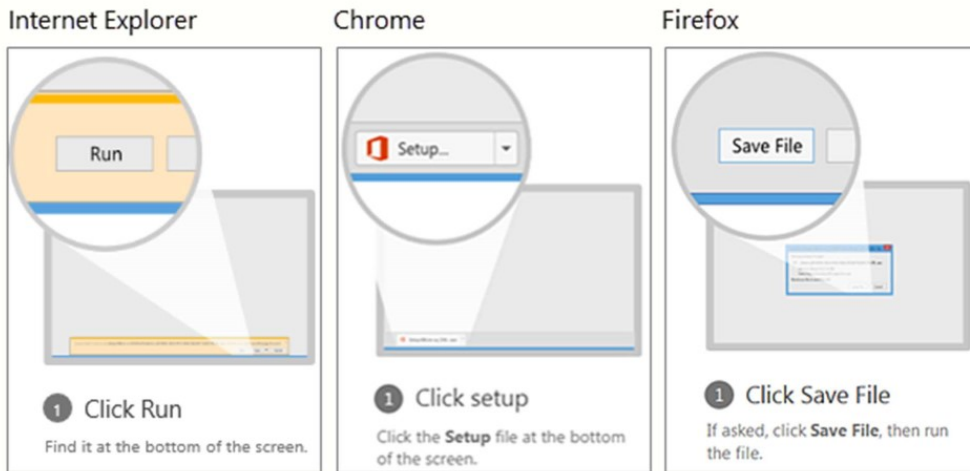
Don't see the language you want? Install one of the languages in the list above and then install a [language accessory pack](#). Additional languages and language accessory packs don't count against your install limit.

[Review system requirements](#)
[Troubleshoot installation](#)

IMPORTANT: The process that installs Office 2016 also uninstalls all Office 2013 products.

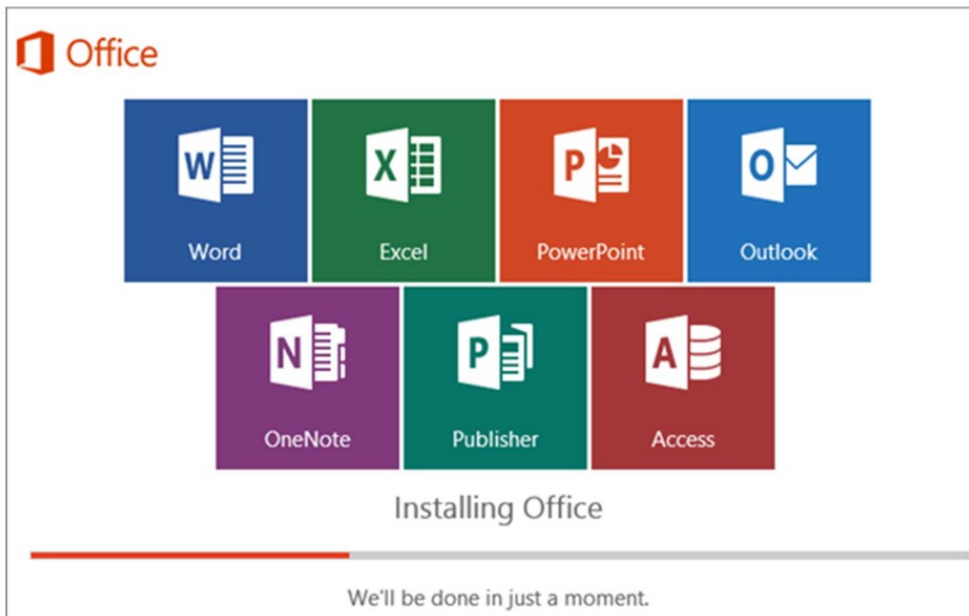
3. Depending on your browser, go to the install pop-up that appears and click **Run** (in Internet Explorer) **Setup** (in Chrome), or **Save File** (in Firefox).

NOTE: If you're using Edge, first click **Save**, and then click **Run**.



If you see the User Account Control prompt that says, **Do you want to allow this app to make changes to your device?** Click **Yes**.

4. The install begins.



5. Your install of Office 2016 is finished when you see the phrase, **You're all set! Office is installed now** and an animation plays to show you where to find Office applications on your computer. Follow the instructions in the window, for example **Click Start > All Apps** to see where your apps are, and select **Close**.

